

**Efficiency and Performance Sub-Committee – Outstanding Actions (as at 4 January 2016)**

<b>Item</b>	<b>Date</b>	<b>Action</b>	<b>Officer responsible</b>	<b>To be completed/ progressed to next stage</b>	<b>Progress Update</b>
1	January 2013	<b>Staff Suggestion Scheme</b> Members requested that officers review and report back on the incentives offered to staff who suggest good ideas through the City Corporation's Staff Suggestion Scheme and also the level of uptake.	Deputy Town Clerk	<b>January 2016</b>	An update note is appended to this schedule.
2	September 2015	<b>Service Based Review: Barbican Centre</b> Members requested an update at the next meeting on the Centre's proposals for reducing unsocial hours payments.	Managing Director/Head of Corporate HR	<b>January 2016</b>	A meeting took place in November between the Managing Director of the Barbican Centre, the Director of HR, and the Chamberlain, to discuss this matter. It was noted that some savings would be expected to be made in respect of overtime and rota payments. Other changes are likely to be taken forward as part of the wider review of the City Corporation's pay and reward arrangements taking place in late 2016.

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3	November 2015	<b>Chancellor's Autumn Statement</b> The Chamberlain agreed to update Members on the implications of the Autumn Statement.	Chamberlain	<b>A report was presented to the Finance Committee on 15 December</b>	Further analysis has taken place after the provisional settlements for Local Government and the Police were published on 17 December and will be included in the reporting on medium term financial forecasts to the Finance Committee in February.
4	November 2015	<b>Strategic Asset Management (cross-cutting review)</b> An update report would be submitted on the future overall asset management model in January 2016, and a further report would be submitted on the detailed outcomes from the Strategic Asset Management cross-cutting reviews in March 2016.	Deputy Town Clerk	<b>January 2016</b>	The emerging findings and recommendations were discussed at the Chief Officers Group on 16 December.  Presentation to the Efficiency and Performance Sub Committee in January 2016 on the future overall model, and timelines and principles for implementation.